

getting in touch

If you are interested in finding out more information about Radio Warneford, there are a number of ways that you can get in touch with your local station.

- **Internet**

Our website has been online since 1998. It now contains more than fifty pages of information about the station, its programmes, events and supporters. You can see a variety of pictures illustrating what we do and you can download various publications including "A Brief History..." and our current Programme Guide.

www.radiowarneford.com

- **E-mail**

You can contact us by email at the following address:

enquiries@radiowarneford.com

- **Telephone**

Our telephone service is available 24 hours a day, 7 days a week. Outside studio hours, an answerphone service is in operation. Please leave a message.

(01926) 401402

- **Fax**

Fax your correspondence to us at:

(0870) 052 1036

- **Mail**

You can contact us by post by writing to:

**The Station Manager, Radio Warneford,
Warwick Hospital, Lakin Road, Warwick, CV34 5BW**

Because Radio Warneford is run by volunteer members, we may not be able to get back to you immediately. However, we always do our best to reply to all enquiries we receive within 21 days. Get in touch – we look forward to hearing from you!

Please send me an application form to join Radio Warneford.

Please use BLOCK CAPITALS

Name:

Address:

Postcode: Tel:

E-mail:

Please send your completed coupon to:
Radio Warneford, Warwick Hospital, Lakin Road, Warwick, CV34 5BW.

2005-06

radio warneford membership information



email: enquiries@radiowarneford.com

web: www.radiowarneford.com



A few hours from your week could make a real difference to someone else



Since 1973 our volunteer members have been visiting patients to have a chat and to collect record requests to be played later that same day.

Our daily ward visits and Request Shows bring a bit of fun and happiness to people of all ages and from all walks of life – people in a situation which can, at times, be lonely and traumatic.

"Nice and relaxing, I lay back and let the music soothe me, it took my mind off what was happening all around."

"Very good and professional."

"Loved all of it."

"Very good service."

"Pleasant. Took my mind off things."

"I've been in hospital many times over the years and have enjoyed Radio Warneford each time. I think it's a good service."

"Excellent - love to hear what's going on outside."

"Thought it was great fun."

Source: Radio Warneford 2002 Patient Survey



the hospital broadcasting association

The Hospital Broadcasting Association is an umbrella organisation which represents hospital radio and television stations across the country. It provides advice to its member stations and a central contact point for the public. Not all stations in the UK belong, but most do.



Each hospital station is an individual organisation, run by its own committee with its own rules and way of handling new members. The HBA cannot tell stations how to act in particular situations, although it will advise when asked, and has limited authority to act on behalf of the members.



All over the UK, patients can hear music, news and information from their local hospital radio service. The Hospital Broadcasting Association is the national body, representing nearly 300 local stations.

Hospital radio aims to provide comfort and entertainment to patients in hospital with a special mix of music and chat. The service also keeps patient in touch with their family and friends with music requests and local news items.

All hospital stations are run entirely by volunteers. We have no paid staff and get no regular income from the NHS or other Government sources.

The biggest reward for a hospital broadcasting volunteer is a letter from a patient who says thank you for keeping them company at a difficult time.



Visit the HBA on the web
www.hbauk.com

what do I get from radio warneford?

Becoming a member of Radio Warneford can make a real difference for you!

- Make a worthwhile and exciting voluntary contribution to your local community
- Make new friends
- Receive full training in the skills required for first class broadcasting
- Teamwork
- The sense of achievement that comes with successful broadcasting
- Take an active role in the running of the station
- Regular social events
- Good fun



how do i join?

If you haven't already got an application form, download a copy from our website at www.radiowarneford.com. Alternatively, fill in your name and address on the coupon on the back page and post it to us at the address shown. Because the station is run by volunteers, you may have to wait up to 21 days for a reply. You can also e-mail us at enquiries@radiowarneford.com.

In the meantime, if you have any questions about Radio Warneford that are not explained in this leaflet, you can telephone us at any time on (01926) 401402. An answerphone service operates outside studio hours. You can also find a wealth of useful information about the station on our website - www.radiowarneford.com. Full contact details are on the back page.

Thank-you for your interest in Radio Warneford.

what is radio warneford?

Radio Warneford is the award-winning hospital broadcasting service which provides radio entertainment for patients and staff at Warwick Hospital. We are a registered charity and everyone who works at the station does so in their spare time.

Radio Warneford broadcasts a wide variety of programmes covering many musical styles – popular, easy listening, country, jazz and classical – as well as news, information, events, comedy and magazine-style programmes. The most important programme broadcast by the station is the daily Request Show in which a team of presenters visit the wards to collect requests and chat to the patients.

In general, our music policy is broadly “middle of the road”/easy listening. Popular music is included in our programmes but Radio Warneford is not a “pop” station.

Our programmes are currently broadcast from 7pm to 10pm on Weekdays, 5.30pm to 9pm on Saturdays and 10am to 9pm on Sundays.



what does membership involve?

Radio Warneford has no paid staff and so members are expected to undertake a wide variety of tasks. These could include broadcasting programmes, production work, housekeeping duties, ward visiting and administrative tasks. All members are expected to take part in Radio Warneford's fund raising activities.

Radio Warneford is run by a Management Committee who are elected at an Annual General Meeting each October. Full members can stand for any of the positions on the Committee. There are also a number of non-committee posts. Duty Producers look after teams of presenters and each one is allocated to a particular shift. There are a number of Trainers who are responsible for making

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sure that all new members receive full training. The Radio Warneford Editor carries out research for special events and programmes, collates information about local events for broadcast and keeps our archive file up-to-date.

Radio Warneford also has a team of dedicated Ward Visitors who take time to visit patients during the afternoons. They are able to spend time with each person and collect requests for broadcast later that day.

what happens when i join?

Membership of Radio Warneford is provisional for the first twelve weeks. New members who want to be involved in broadcasting initially join a Request Show team where they learn about ward visiting and programme presentation. During this period, members must be at the studios by 7pm (times differ at weekends). After the initial training, those members who wish to undertake further technical training will be allocated to a Trainer.

After a short period of time and assuming that provisional members have successfully completed their training and submitted a demonstration tape to the Station Manager, full membership may be offered, subject to the approval of the Management Committee.

Eventually, members who are fully trained may be offered the opportunity to present their own specialist programme. However, this will be in addition to the member's regular programme presentation duties.

Don't worry though, you won't be forced to speak on air if you don't want to. There are plenty of ways that you can be involved in the running of Radio Warneford without setting foot in a studio! We also offer membership to people who can spare a few hours during the day, rather than in the evening.

All members are required to pay an annual membership subscription fee, due on January 1st each year. Currently the membership fee is £17.50. This is



used to cover administration costs, such as postage and telephone calls, so that all the funds raised from the general public can be spent exclusively on operating and improving the radio service for patients.

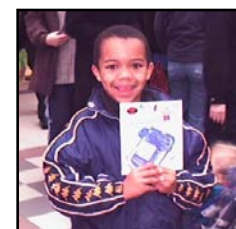
what qualifications do i need?

The short answer to this question is 'none'! Personal qualities are far more important than formal qualifications. Previous experience is not necessary either as full training is provided.

If you enjoy meeting and talking to people, can work effectively as part of a team, like music, have lots of enthusiasm and a sense of fun, then you are the sort of person we are looking for.

You must be at least 18 years of age to join us but there is no upper age limit. Hospital radio is not just for young people! You will usually be expected to attend the studios on a regular basis although, depending on the role you wish to have, we may be able to offer more flexible opportunities. However, you must be willing to help at Radio Warneford's various fund raising events.

Successful hospital radio requires hard work, commitment and discipline – but it is very rewarding for those who put the effort in.



will hospital broadcasting help my career?

Any voluntary work can be added to your CV to impress a future employer (and that applies to any job, not just one in the media), but nothing is guaranteed and for every person who has gone from hospital radio into a broadcasting job, there are hundreds who haven't.

Remember too that hospital stations exist to benefit the patients, not as a training academy for would-be journalists and presenters! However, it's all good experience – many professional broadcasters started in hospital stations and we'll be happy to share our skills as long as you support a range of station activities.